

West Bengal State University

Derozio Memorial College

B.Com.(Hons. & Gen.), 3rd Semester Supplementary Examination, 2021

Paper Name – Information Technology & Its Business Application

Paper – FACSSEC01M, Type – SEC1

Time: 1 Hour

Full Marks: 20

Answer any four questions from the following

1. 2+2+1 = 5
 - a) What are the components of Information Technology?
 - b) Differentiate between data and information.
 - c) What do you mean by Information Technology?

2. 3+2 = 5
 - a) Discuss the impact of Information Technology on business.
 - b) What is Knowledge Process Outsourcing? Give an example.

3. 3+2 = 5
 - a) What are the advantages and disadvantages of TPS?
 - b) What is Decision Support System? Give an example.

4. 2+3 = 5
 - a) What do you mean by MIS? Give an example.
 - b) Write down the advantages and disadvantages of MIS.

5. 3+2 = 5
 - a) Distinguish between MIS and DSS.
 - b) What do you mean by KMS? Give an example.

6. 2+3 = 5
 - a) What are the basic steps of mail merge?
 - b) Why we use HLOOKUP function in excel? Give an example.

7. 2+3 = 5
 - a) How can we customize the Ribbon in Microsoft PowerPoint?
 - b) How to embed a chart of excel to PowerPoint Presentation?