


## To whom it may concern

Students who are willing to cancel their admission of 1<sup>st</sup> Semester,2023 are hereby notified that they can do the same from 1<sup>st</sup> September,2023 through the following online procedure:

- Go to [www.dmcadmission.in](http://www.dmcadmission.in)
- Log in by using mobile no and date of birth.
- They will get an option to cancel their admission.
- There will be a cancellation processing charge of Rs. 500/- for every application that is to be deducted from their admission fees and rest amount will be refunded.

 29.8.23

Teacher in Charge

*Teacher-in-Charge*  
Derozio Memorial College  
Rajarhat Road, Kol-136