College Admission Guideline for 2nd semester students (NEP) 2024

Students of 2nd Semester under NEP system are to be notified that they have to follow the given steps to get 2nd semester admission in the college. It is mandatory to get admission in the college to be able to fill up the examination form of WBSU for the respective semester.

Step 1: login to our official website www.dmc.ac.in

Step 2: Click on the **Students Corner Menu** $\longrightarrow$ Click on **Students login**

Step 3: Click on **Student Sign in**

Step 4: log in into your profile by entering your **DOB** and **Mobile No** (Given at the time of admission)

Step 5: After logging in into your profile you have to provide your **WBSU registration No.** And **University Roll no (1st semester)** at the given place.

Step 6: Now you have to choose your **Major** and **Minor** papers from the given options and click on **update** each time after choosing a paper from the drop down menu.

Step 7: Now you have to go to **Personal Information Tab** and fill up the form by providing every mandatory required information.

Step 8: Now you have to go to **Address Tab** and fill up the form by providing every mandatory required information.

Step 9 : Now go to **Miscellaneous Tab** and upload a photograph of your **AADHAR Card** .

Step 10: Now Click on the **Dashboard Tab** and the click on the **Fees & Payments** button.

Step 11: Now you can see another button to **generate your challan for 2nd semester 2024**

Step 12: Now you have to click on the **Get challan and Pay** button and pay the amount online by clicking in the pay online button.

Step 13: After the successful payment you can **download the receipt** which you have to produce to the college office to open your WBSU examination form.

Teacher In Charge
Derozio Memorial College